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## OKOA LOAN APPLICATION AND AGREEMENT FORM

**PART A: ATTACH THE FOLLOWING:-**

(a) Certified original latest pay slip.

**PART B: APPLICANT'S PERSONAL DETAILS**

1. Name.....P/No.....Member's No.....
2. Department.....Extension.....ID.NO.....Designation.....
3. Employer and address.....
4. Phone no.....

**PART C: LOAN PARTICULARS**

5. Amount of loan applied for Kshs..... (In words) .....
6. Repayment period..... months at monthly installment of Kshs.....
7. Maximum repayment period of 1 month

Signature of applicant.....Date.....

**PART D: GUARANTORS**

PFNO	NAME	AMOUNT	SIGN

*Please note that one third of the applicant's salary is Kshs..... and his/her take home MUST not go below this amount.*

**PART E: OFFICIAL USE ONLY.**

Basic pay(Kshs)..... 1/3 of Basic Pay..... Net Pay.....  
 Amount Available(Kshs).....Deduction(Kshs).....Recommended Amount (Kshs).....

**Loan approved/Rejected (If rejected, reason(s)) .....**  
 .....

**Name:..... Sign:.....Date:.....**